

**Mansfield 1st EPC Preschool**  
399 S. Trimble Rd., Mansfield, OH 44906  
419-756-0773

**EMPLOYMENT APPLICATION**

Personal Information:

Today's Date: \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Position Applying For: Preschool Co-Teacher

Full Name: \_\_\_\_\_

Maiden Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Cell Number: \_\_\_\_\_

U.S. Citizen? \_\_\_\_\_ If no, do you have permanent residency? \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Business Address: \_\_\_\_\_

Names of Children Living At Home:	Age:
_____	_____
_____	_____
_____	_____

Have you ever been convicted of a criminal offense, child abuse or a crime involving actual or attempted sexual molestation of a minor?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain.

Do you have a current driver's license? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, license #: \_\_\_\_\_

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**EDUCATIONAL BACKGROUND**

**High School:** \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Address: \_\_\_\_\_

**College:** \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Address: \_\_\_\_\_

**College:** \_\_\_\_\_ Year Graduated: \_\_\_\_\_

Address: \_\_\_\_\_

**Technical School or Other Formal Training**

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Training: \_\_\_\_\_

Certificate or Diploma Granted: \_\_\_\_\_ Date: \_\_\_\_\_

**Professional Information**

Teacher Certification Held:

State: \_\_\_\_\_ Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

State: \_\_\_\_\_ Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

State: \_\_\_\_\_ Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Other Certificates Held:

State: \_\_\_\_\_ Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

State: \_\_\_\_\_ Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

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**PREVIOUS EMPLOYMENT**

List from most recent employer first.

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

First Aid Certification: Yes \_\_\_\_ No \_\_\_\_

Exp. Date: \_\_\_\_\_

CPR Certification: Yes \_\_\_\_ No \_\_\_\_

Exp. Date: \_\_\_\_\_

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**PERSONAL REFERENCES**

Please list those (other than a relative) who are familiar with your character as it relates to working with young children. References listed will be contacted via phone to be asked a few brief questions.

1. Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_ Your relationship to this person: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_ Your relationship to this person: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_ Your relationship to this person: \_\_\_\_\_

I understand that:

The information I have provided may be verified if necessary by contacting the persons or institutions listed on this application. I hereby release and hold harmless from liability any persons or institutions who provided such information.

I value the right to inspect any references on my behalf.

Should my application be accepted for employment, I agree to be bound by the By Laws and Policies of Mansfield 1st EPC Preschool and to refrain from unscriptural conduct in the performance of my services on behalf of the Preschool.

In signing this application, I affirm that the information I have given is true and correct.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**MOCK LESSON PLANNING**

One of the tasks of a Preschool teacher is to create well-rounded developmentally age appropriate lesson plans. Please use this mock lesson plan to jot down your lesson ideas using the following themes and key concepts for the month: Blue, Wind, Spring, Shape Review

<b>Circle Time</b>	<b>Writing Table</b>
<b>Blocks/Manipulatives</b>	<b>Reading/Quiet Area</b>
<b>Science/Math Table</b>	<b>Sensory Bin</b>
<b>Art Table/Easel</b>	<b>Large Motor Activity</b>
<b>Dramatic Play Center</b>	<b>Music &amp; Movement</b>